



SRM UNIVERSITY

(Established under section 3 of UGC Act 1956)

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ph.D.	FT / PT
Reg. No.	

CHECK LIST WHILE SUBMITTING THE PROCEEDINGS OF THE VIVA-VOCE EXAMINATION

01.	Original Proceedings of the Viva-Voce Examination signed by all the members of the Oral Board	YES / NO
02.	Attendance / Participants list (original)	YES / NO
03.	Covering letter duly signed by the supervisor	YES / NO
04.	Notification (copy)	YES / NO
05.	Communication sent (Enclose the list of address to which the notification was given / sent)	YES / NO

Signature of the Supervisor

Verified Checked and found correct

SO

Controller of Examinations